

AGS Airports Pension Scheme

Statement of Investment Principles

September 2019

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This statement has been prepared to document the investment arrangements of the AGS Airports Pension Scheme.

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1 Introduction

Scheme Details

- 1.1 The AGS Airports Pension Scheme (“the Scheme”) operates for the exclusive purpose of providing retirement and death benefits to eligible participants and beneficiaries.
- 1.2 Members of the Scheme have previously accrued pension benefits in the BAA Pension Scheme and transferred their rights from the BAA Pension Scheme into the Scheme in December 2014.
- 1.3 The Scheme is a registered pension scheme under the Finance Act 2004, and has been granted exempt approved status by the Inland Revenue under Chapter 1 of part XIV of the Income and Corporation Taxes Act 1988.
- 1.4 The Scheme’s assets are held in trust by a Corporate Trustee, AGS Airports Pension Trustee Limited, which is responsible for the investment of the Scheme’s assets.
- 1.5 Administration of the Scheme is managed by KPMG LLP on behalf of the Trustee.

Pensions Act

- 1.6 This Statement has been prepared in compliance with the Pensions Act 1995, the Pensions Act 2004, and the Occupational Pension Schemes (Investment) Regulations 2005. Before preparing or subsequently revising this Statement, the Trustee consulted the sponsoring company and took appropriate written advice. The Statement is reviewed at least every three years, and without delay after any significant change in the investment arrangements.
- 1.7 Under the 1995 Pensions Act as subsequently amended by the Pensions Act 2004, the Trustee is required to prepare a statement of the principles governing investment decisions, including the extent (if any) to which social, environmental or ethical considerations are taken into account in their investment policy, together with the Trustee’s policy (if any) on exercising rights attached to investments. This document fulfils that requirement.
- 1.8 The Trustee will consult the principal employer, AGS Airports Limited, on changes in investment policy as set out in this document, and inform the principal employer of the appointment or removal of investment managers. However, the ultimate power and responsibility for deciding investment policy and appointing or removing investment managers lies solely with the Trustee. Investment policy and the performance of the investment manager(s), when appointed, will be reviewed formally following each triennial actuarial valuation or more frequently as required. Bi-annual monitoring reports will be prepared by KPMG LLP as Investment Consultant to the Scheme to assist the Trustee in this regard.

1.9 In drawing up this document, the Trustee has sought advice from the Scheme’s Investment Consultant, KPMG LLP (regulated by the Financial Conduct Authority). The Trustee will review this Statement at least once every three years, and without delay if there are relevant, material changes to the Scheme and/or the principal employer. These include changes in the Scheme’s liabilities and finances and in the attitude to risk of the Trustee and the principal employer.

Financial Services and Markets Act 2000

1.10 In accordance with the Financial Services and Markets Act 2000, the Trustee will set general investment policy, but will delegate the responsibility for the selection of specific investments to an appointed Investment Manager or Managers (when appointed) which may include an insurance company or companies. The Investment Manager or Managers shall provide the skill and expertise necessary to competently manage the investments of the Scheme.

Declaration

The Trustee confirms this SIP reflects the investment strategy it has implemented for the Scheme. The Trustee acknowledges its responsibility, with guidance from the Advisers, to ensure the assets of the Scheme are invested in accordance with these principles.

Signed *A R Kennell* Date 30 September 2019

For and on behalf of the Trustee of The AGS Airports Pension Scheme

2 Division of Responsibilities

- 2.1 The Trustee is responsible for the investment of the Scheme's assets.
- 2.2 The Trustee has set up an Investment Sub Committee ("ISC"), which is governed by an agreed Terms of Reference, in order to provide appropriate focus on the investment arrangements. The ISC consists of individuals from both the Trustee Board and the Company.
- The day-to-day operational investment decisions have been delegated by the Trustee to the ISC. The ISC consults with the Trustee regarding any long term strategic considerations as detailed above. Further details of the specific roles delegated by the Trustee to the ISC are detailed within the Terms of Reference document.
- 2.3 The Trustee of the Scheme make all major strategic decisions including, but not limited to, the Scheme's asset allocation and the appointment and termination of investment managers. When making such decisions, and when appropriate, the Trustee takes proper written advice. The Trustee's investment advisers, KPMG LLP, are qualified by their ability in, and practical experience, of financial matters, and have the appropriate knowledge and experience. The investment advisers' remuneration may be a fixed fee or based on time worked, as negotiated by the Trustee in the interests of obtaining best value for the Scheme.
- 2.4 The Scheme has also appointed a Scheme Actuary to assess the financial position of the Scheme at least every three years, in accordance with regulatory requirements.

3 Long Term Policy

Objectives

- 3.1 The primary long term investment objectives of the Trustee can be summarised as follows:
- a. The Trustee and Company agreed a long term funding objective of reaching full funding on a Gilts plus 0.5% basis and aim to achieve this in around 12 years (from the date the policy agreed in 2019). The Trustee intends to reduce risk as funding improves to increase the certainty of achieving this objective.
 - b. Investment of the Scheme in a range of secure assets which will generate sufficient income and capital growth to meet, together with any contributions from the Company, the cost of current benefits which the Scheme provides, as set out in the Trust Deed and Rules.
 - c. To understand and limit the risks of the assets failing to meet the liabilities over the long term, in particular, in relation to statutory funding measures.
 - d. To control the long term cost of the Scheme by maximising the return on the assets whilst having regard to the objective shown under 3.1a
- 3.2 Having appointed Investment Managers, the Trustee will develop a set of measurable objectives which are believed to be consistent with the achievement of the Scheme's longer term objectives.

Philosophy

- 3.3 The Trustee aims to meet the Scheme's long term objectives through the following:
- Ensuring that the strategic asset allocation position for the Scheme takes into account the liability profile and appropriate diversification;
 - Identifying superior manager(s) through the use of a disciplined manager selection process, including examination of the ESG policies of each manager considered;
 - Controlling the risk of significant underperformance by setting specific clear performance objectives;
 - Monitoring the manager(s) to ensure that they comply with the guidelines and that there is a reasonable expectation that they can meet their performance objective going forward;
 - Seeking advice from all the Scheme's professional advisers, including the Scheme Actuary, the Investment Consultant and the Investment Manager(s).

In development of the Scheme strategy, consideration will be given to all of the above points.

Policy

- 3.4 The Trustee recognises its responsibility to consider and set the strategic asset allocation for the Scheme as only it is in a position to judge the characteristics of the Scheme and its own risk tolerance. The Trustee has recognised this fact by establishing a long-term asset allocation.

4 Asset Allocation Guidelines

- 4.1 Asset allocation guidelines have been established as part of the revised investment strategy review. These are broadly as follows: Diversified Growth (10%), Long-Lease Property (5%), Diversified Credit (19%), Liability Driven Investment (“LDI”) (37%), Infrastructure Equity (10%), Direct Lending (15%) and a Liquidity Buffer (Cash) (4%).
- 4.2 The Trustee may not borrow money or otherwise leverage the Portfolio for speculative purposes.

Suitability

- 4.3 The Trustee has taken advice from the Investment Consultant to ensure the solution is suitable for the Scheme.

5 Investment Manager Arrangements

- 5.1 The Trustee has appointed several investment managers to manage the assets of the Scheme as listed in Appendix A. The investment managers are regulated under the Financial Services and Markets Act 2000.

All decisions about the day-to-day management of the assets have been delegated to the investment managers via a written agreement. The delegation includes decisions about:

- Selection, retention and realisation of investments including taking into account all financially material considerations in making these decisions;
- The exercise of rights (including voting rights) attaching to the investments;
- Undertaking engagement activities with investee companies and other stakeholders, where appropriate.

The Trustee takes investment managers' policies into account when selecting and monitoring managers. The Trustee also takes into account the performance targets the investment managers are evaluated on. The investment managers are expected to exercise powers of investment delegated to them, with a view to following the principles contained within this statement, so far as is reasonably practicable.

Manager Structure

- 5.2 The Trustee has employed a combination of Investment Managers to implement the Scheme's investment policy.

As the Scheme's assets are invested in pooled vehicles, the custody of the holdings is arranged by the investment manager.

Manager Restrictions

- 5.3 Any restrictions on individual Investment Managers will be agreed with the Investment Managers if appropriate.

6 Investment Manager Monitoring, Engagement, and Implementation of Investment Policy.

- 6.1 The appointment of the Investment Managers will be reviewed by the Trustee from time to time, based on the monitoring of manager performance and investment process.
- 6.2 The Trustee has identified the criteria by which managers should be selected (or when applicable deselected).

These include:

- **Quality of the Investment Process** - an analysis of the investment process, investment team and business management to provide evidence that the process will continue to be successful in the future;
- **Role Suitability** - the type, size and quality of the organisation and its ability to fulfil the role required by the Trustee;
- **Service** - the quality and comprehensiveness of the communication and administration;
- **Team Proposed** - the ability of the individuals proposed as director and fund manager to fulfil the Trustee's requirements in terms of their seniority and experience; and
- **Cost effectiveness** – an analysis of the total expense ratio of the proposed fund in relation to the costs incurred in similar funds and mandates. This is to ensure that the Scheme is able to access investments at a competitive fee rate.

The Trustee will consider past performance of the manager over three year periods, coupled with acceptable variability of performance defined in relation to the manager's style, when evaluating a manager's suitability to fulfil the role required by the Trustee. However, this metric shall not be looked at in isolation and is considered as part of the wider evaluation process.

6.3 The Trustee monitors and engages with the Scheme's investment managers and other stakeholders on a variety of issues. Below is a summary of the areas covered and how the Trustee seeks to engage on these matters with investment managers.

a. Performance, Strategy and Risk

Method for monitoring and engagement

- The Trustee receives a quarterly report which details information on the underlying investments' performance, strategy and overall risks, which are considered at the relevant ISC meeting.
- The Scheme's investment managers are invited, in person, to present to the Trustee on their performance, strategy and risk exposures.

Circumstances for additional monitoring and engagement

- There are significant changes made to the investment strategy. The risk levels within the assets managed by the investment managers have increased to a level above and beyond the Trustee's expectations.
- Underperformance vs the performance objective over the period that this objective applies.

b. Environmental, Social, Corporate Governance factors and the exercising of rights

Method for monitoring and engagement

- The Trustee's investment managers provide regular reports on how they have engaged with issuers regarding social, environmental and corporate governance issues.
- The Trustee receives information from their investment advisers on the investment managers' approaches to engagement.

Circumstances for additional monitoring and engagement

- The manager has not acted in accordance with their policies and frameworks.
- The manager's policies are not in line with the Trustee's policies in this area.
- Through the engagement described above, the Trustee will work with the investment managers to improve their alignment with the above policies. Where sufficient improvement is not observed, the Trustee will review the relevant investment manager's appointment and will consider terminating the arrangement.

6.4 Employer-related investments

The policy of the Trustee is not to hold any employer-related investments as defined in the Pensions Act 1995 and the Occupational Pension Schemes (Investment) Regulations 2005 except where the Scheme invests in collective investment schemes that may hold employer-related investments. In this case, the total exposure to employer-related investments will not exceed 5% of the Scheme's total asset value. The Trustee will monitor this on an ongoing basis to ensure compliance.

6.5 Direct investments

Direct investments, as defined by the Pensions Act 1995, are products purchased without delegation to an investment manager through a written contract. When selecting and reviewing any direct investments, the Trustee will obtain appropriate written advice from their investment advisers.

7 Risk Management, Financially Material Considerations and Non-Financial Matters

7.1 A non-exhaustive list of risks and financially material considerations that the Trustee has considered and sought to manage is shown below.

7.2 The Trustee adopts an integrated risk management approach. The three key risks associated within this framework and how they are managed are stated below:

Investment - The risk that the Scheme's position deteriorates due to the assets underperforming.

- Selecting an investment objective that is achievable and is consistent with the Scheme's funding basis and the sponsoring company's covenant strength.
- Investing in a diversified portfolio of assets.

Funding - The extent to which there are insufficient Scheme assets available to cover ongoing and future liability cash flows.

- Funding risk is considered as part of the investment strategy review and the actuarial valuation.
- The Trustee will agree an appropriate basis in conjunction with the investment strategy to ensure an appropriate journey plan is agreed to manage funding risk over time.

Covenant – The risk that the sponsoring company becomes unable to continue providing the required financial support to the Scheme

- When developing the Scheme's investment and funding objectives, the Trustee takes account of the strength of the covenant ensuring the level of risk the Scheme is exposed to is at an appropriate level for the covenant to support.

7.3 The Scheme is exposed to a number of underlying risks relating to the Scheme's investment strategy, these are summarised below:

Interest rates and inflation - The risk of mismatch between the value of the Scheme assets and present value of liabilities from changes in interest rates and inflation expectations.

Policy:

1. To hedge 100% of these risks on a Technical Provisions basis.

Liquidity - Difficulties in raising sufficient cash when required without adversely impacting the fair market value of the investment.

Policy:

1. To maintain a sufficient allocation to liquid assets so that there is a prudent buffer to pay members benefits as they fall due (including transfer values), and to provide collateral to the LDI.

Market - Experiencing losses due to factors that affect the overall performance of the financial markets.

Policy:

1. To remain appropriately diversified and hedge away any unrewarded risks, where practicable.

Credit - Default on payments due as part of a financial security contract.

Policy:

1. To remain appropriately diversified and hedge away any unrewarded risks, where practicable.
2. To diversify this risk by investing in a range of credit markets across different geographies and sectors.
3. To appoint investment managers who actively manage this risk by seeking to invest only in debt securities where the yield available sufficiently compensates the Scheme for the risk of default.

Environmental, Social and Governance (“ESG”) - Exposure to Environmental, Social and Governance factors, including but not limited to climate change, which can impact the performance of the Scheme’s investments.

Policy: To appoint managers who satisfy the following criteria, unless there is a good reason why the manager does not satisfy each criteria:

1. Responsible Investment (“RI”) Policy / Framework
2. Implemented via Investment Process
3. A track record of using engagement and any voting rights to manage ESG factors
4. ESG specific reporting
5. UN Principles for Responsible Investment (UN PRI) signatory (six voluntary investment principles that relate to ESG considerations) if applicable.

The Trustee monitors the managers on an ongoing basis.

Currency - The potential for adverse currency movements to have an impact on the Scheme’s investments.

Policy:

1. The Scheme’s current mandates hedge all the currency risk back to Sterling.
2. Any active currency positions taken by managers i.e. DGF, DCF, are risk managed and at the discretion of the managers.

Non-financial - Any factor that is not expected to have a financial impact on the Scheme’s investments. This includes the extent to which the views of Scheme members and beneficiaries in relation to ethical considerations, social and environmental impact, or present and future quality of life of the members and beneficiaries of the Scheme in the selection, retention and realisation of investments.

Policy:

1. Non-financial matters are not taken into account in the selection, retention or realisation of investments.

Transition - The risk of paying unnecessary costs or being at increased risk of adverse market movements when transitioning assets from one manager or asset class

Policy:

1. Organise transitions in a structured fashion with the advice of Advisors or by using a specialist transition manager if appropriate.

Out of market - The risk of asset price fluctuations that negatively impact the Scheme whilst the Scheme's assets are in the Trustee Bank account.

Policy:

1. Ensure ongoing monitoring of the Scheme's assets and transfers

8 Social, Environmental, Ethical and Corporate Governance Policy Issues

- 8.1 The Trustee's policy is that decisions on these issues regarding the investment of the Scheme's assets, including the exercise of rights attached to investments, should be made by the Investment Managers (when appointed) on the Trustee's behalf, having regard to the best financial interests of the beneficiaries. Where this consideration is not prejudiced, the Trustee expects the Investment Managers to take account, where appropriate, of social, environmental and ethical factors in making these decisions.
- 8.2 The Trustee monitors existing managers on an ongoing basis and ESG policy is a specific evaluation criteria applied in the appointment of any investment manager for the Scheme.

9 Additional Voluntary Contributions

- 9.1 Before the transfer from the BAA Scheme in 2014, a small number of members were allowed to make Additional Voluntary Contributions (“AVCs”) to improve the benefits they received at retirement. Currently only these members retain the ability to make AVCs. The remaining member population are currently not permitted to make AVCs under the defined benefit Scheme arrangement.

The Trustee will review these arrangements regularly with regard to their suitability, performance, the objectives, and the views of its advisors.

Appendix A

Investment Policy Implementation Document

A.1 Introduction

This document is supplemental to the Statement of Investment Principles (the “Statement”) and outlines the investment policy and investment arrangements of the AGS Airports Pension Scheme (the “Scheme”) in more detail.

The investment policy falls into two parts:

- i. Investment Strategy, the setting of which is one of the fundamental responsibilities of the Trustee;
- ii. The day-to-day management of the assets, which has been delegated to professional investment managers.

A.2 Investment Strategy

The Trustee takes a holistic approach to considering and managing risks when formulating the Scheme’s investment strategy.

The Scheme’s investment strategy was derived following careful consideration of the factors set out in ‘Section 7 – Risks, Financially Material Considerations and Non-Financial Matters.’

The considerations include the nature and duration of the Scheme’s liabilities, the risks of investing in the various asset classes, the implications of the strategy (under various scenarios) for the level of employer contributions required to fund the Scheme, and also the strength of the sponsoring company’s covenant.

The Trustee considered the merits of a range of asset classes.

The Trustee recognises that the investment strategy is subject to risks, in particular the risk of a mismatch between the performance of the assets and the calculated value of the liabilities. This risk is monitored by regularly assessing the funding position and the characteristics of the assets and liabilities. This risk is managed by investing in assets which are expected to perform in excess of the liabilities over the long term, and also by investing in a suitably diversified portfolio of assets with the aim of minimising (as far as possible) volatility relative to the liabilities.

The assets of the Scheme consist predominantly of investments which are traded on regulated markets.

Strategic asset allocation split by fund manager

Asset class	Benchmark Allocation (%)	Mandate	Fund Manager
Bonds	71		
LDI	37	Passive	BMO
Diversified Credit	19	Active	JP Morgan
Direct Lending	15	Active	Alcentra
Alternatives	25		
Diversified Growth	10	Active	Legal & General
Long Lease Property	5	Active	M&G
Infrastructure Equity	10	Active	Aviva
Liquidity Buffer (Cash)	4		
Total	100		

Notes: The Aviva allocation was agreed by the Trustees at the 27 August Trustee meeting, but will take around 9 months to drawdown. There is no automatic rebalancing between the portfolio, the Trustee periodically reviews the actual allocation to ensure the benchmark allocation is broadly preserved.

A.3 Day-to-Day Management of the Assets

Day-to-day management of the assets is delegated to professional investment managers: Alcentra, BMO Global Asset Management, JP Morgan Asset Management, Legal & General Investment Management, M&G Investments and Aviva Investors.

Alcentra

Direct Lending (15% of total Scheme assets)

Fund	Benchmark
Clareant European Direct Lending Fund II;	Internal Rate of Return (“IRR”) of 8% - 10% (net of fees)
Clareant European Direct Lending Fund III	Internal Rate of Return (“IRR”) of 7% - 9% (net of fees)

EDL II Fund’s objective is to achieve an average IRR of 8% - 10% net of fees.
EDL III Fund’s objective is to achieve an average IRR of 7% - 9% net of fees.

BMO

LDI (37% of total Scheme assets)

Fund	Benchmark
Leveraged Gilt Funds (both fixed-interest and index-linked)	Achieve a 100% hedge of the total Scheme liability, valued on a Technical Provisions basis

Liquidity Buffer (Cash) (4% of total Scheme assets)

Fund	Benchmark
Sterling Liquidity Fund	GBP 7-Day LIBID

Liability Driven Investment (“LDI”) is a risk management solution that aims to hedge the specific risk that impact the value of the Scheme’s liabilities. The solution aims to achieve a 100% hedge of interest rates and inflation in relation to the total Scheme liability, valued on a Technical Provisions basis. The Trustee will continue to review hedging levels going forward.

JP Morgan

Diversified Credit (19% of total Scheme assets)

Fund	Index
JPM Unconstrained Bond Fund	ICE Overnight GBP LIBOR

The objective of the Fund is to outperform Overnight Sterling LIBOR by 3.0% p.a. gross of fees over rolling 3-year periods.

Legal & General

Diversified Growth (10% of total Scheme assets)

Fund	Index
Diversified Fund	% FTSE All World Developed Index, 50% FTSE All World Developed Index (hedged to GBP)

The objective of the fund is to achieve the proxy benchmark over the longer term. The Trustee agreed to appoint Legal & General as the Scheme's diversified growth manager on 27th August 2019, and are currently in the process of onboarding.

M&G

Long Lease Property (5% of total Scheme assets)

Fund	Index
Secured Property Income	UK RPI

The Fund does not have a formal benchmark, but M&G expect the fund to deliver a long term return of UK RPI + 2.5% p.a.

Aviva Investors

Infrastructure Equity (10% of total Scheme assets)

Fund	Index
Infrastructure Income Unit Trust	Internal Rate of Return ("IRR") of 8% (net of fees)

This Fund aims to deliver an IRR of 8% net of fees. The Trustee agreed to appoint Aviva as the Scheme's infrastructure equity manager on 27th August 2019, and are currently in the process of onboarding. The Fund will take around 9 months to drawdown.

A.4 Fee Structure

Fees paid to each manager are detailed below.

Alcentra

Direct Lending holdings

Alcentra charge a management fee (on drawn capital) of 1%.
A performance fee of 10%, subject to preferred return of 5% and with catch-up, may also be charged should Alcentra outperform their return target over the life cycle of this investment.

Aviva

Infrastructure holdings

Aviva charge 0.75% p.a.

BMO

LDI holdings

BMO charge a fee of 0.15% p.a. on the first £15m invested, and 0.12% p.a. thereafter.
Fees are also subject to a minimum of £15k p.a.

Cash holdings

BMO Sterling Liquidity Fund charges a fee of 0.08%.

Legal & General

Diversified Growth holdings

Legal and General charge 0.3% p.a.

JP Morgan

Diversified Credit holdings

JP Morgan charge 0.4% p.a.

M&G

Long Lease Property holdings

M&G charge 0.50% p.a.

Appendix B

B.1 The Trustee has the following policies in relation to the investment management arrangements for the Scheme:

How the investment managers are incentivised to align their investment strategy and decisions with the Trustee policies.

- As the Scheme is invested in pooled funds, there is not scope for these funds to tailor their strategy and decisions in line with the Trustee's policies. However, the Trustee invests in a portfolio of pooled funds that are aligned to the strategic objective.
- The Scheme's mandates for Alcentra Direct Lending are subject to a performance related fee.

How the investment managers are incentivised to make decisions based on assessments of medium to long-term financial and non-financial performance of an issuer of debt or equity and to engage with them to improve performance in the medium to long-term.

- The Trustee reviews the investment managers' performance relative to medium and long-term objectives as documented in the investment management agreements.
- The Trustee does not incentivise the investment managers to make decisions based on non-financial performance.

How the method (and time horizon) of the evaluation of investment managers' performance and the remuneration for their services are in line with the Trustee's policies.

- The Trustee reviews the performance of all of the Scheme's investments on a net of cost basis to ensure a true measurement of performance versus investment objectives.
- The Trustee evaluates performance over the time period stated in the investment managers' performance objective, which is typically 3 to 5 years.

The method for monitoring portfolio turnover costs incurred by investment managers and how they define and monitor targeted portfolio turnover or turnover range.

- The Trustee does not directly monitor turnover costs. However, the investment managers are incentivised to minimise costs as they are measured on a net of cost basis.

The duration of the Scheme's arrangements with the investment managers

- The duration of the arrangements is considered in the context of the type of fund the Scheme invests in.
- For closed ended funds or funds with a lock-in period the Trustee ensures the timeframe of the investment or lock-in is in line with the Trustee's objectives and Scheme's liquidity requirements.
- For open ended funds, the duration is flexible and the Trustee will from time-to-time consider the appropriateness of these investments and whether they should continue to be held.